

## Lighthouse Academy of Nations Charter School

**BOARD MEETING MINUTES**

Monday, January 30, 2012: 4:35 PM

Location of Meeting: Lighthouse Academy of Nations Charter School

**Call to order:** The Board Chair, Ahmed Elmi, called to order the meeting at 4:34 PM on Monday, January 30, 2012.

**Board Members/Director Present or Absent:**

Name	Present/Absent
Elmi, Ahmed (Board Chair & Teacher)	P
Beauvogui, Jean (Parent/Community Member)	A
Gloppen, Teresa (Secretary & Teacher)	P
Gadalla, Abraham (Board Member & Teacher)	P
Mohamed Hassan Mohamoud (Community Member)	P
Mohamud, Abdiweli (Board Member)	P
Hussein, Farhan, (Executive Director – LAON)	P

**Guests and Community Members Present:**

Name	Position/Role
Keilen Curtis	Lighthouse Academy School Lawyer
Abdulkader Abdullah	Community Member
Trudy Sulieman	College Counselor/Testing Coordinator
Hassan Jama	Abubakar As-Saddique Islamic Centre
Osman	Abubakar As-Saddique Islamic Centre

**Lighthouse Academy of Nations School Mission**

Lighthouse Academy of Nations is committed to academic excellence and closing the achievement gap by establishing rigorous goals for students, parents, teachers and the school. Lighthouse Academy of Nations values cultural, religious, ethnic, and socioeconomic diversity as central elements of a college preparatory education and provides a caring learning community that prepares students and staff to be responsible world citizens.

**Lighthouse Academy of Nations School Vision**

The vision of Lighthouse Academy of Nations is for our students to have a steadfast belief in their worth as human beings and that they will be prepared socially and academically to fulfill their aspirations in a changing, challenging world community. We aim to be widely recognized as the most effective model for closing the achievement gap and preparing students for careers in the 21st century.

## Agenda and Minutes

### Approval of Minutes for December 2011 and Agenda for January 2012

<b>Subject</b>	Minutes from the December 2011 board meeting and agenda for January 2012						
<b>Motion</b>	Move to approve the minutes from the December 2011 board meeting and agenda for January 2012						
<b>Made by</b>	Abe			<b>Seconded by</b>	Mohamed		
<b>Discussion</b>	N/A						
<b>Vote</b>	5	Yea	5	Nay	0	Abstain	N/A
<b>Decision</b>	Minutes for the December 2011 board meeting and agenda for January 2012						

### Bills and Financial

<b>Subject</b>	Move to approve the bills and financials for December 2011						
<b>Motion</b>	Move to approve the bills and financials for December 2011						
<b>Made by</b>	Abe			<b>Seconded by</b>	Abdiweli		
<b>Discussion</b>	<p>For Fund 1, the year to date revenue budget is \$2,101,493.00. Year to date actual revenue is \$874,774.51. This reflects a period of 6 months in the 2011-2012 school year. For fund 1, the year to date budgeted expenses are \$2,053,281.00. Year to date actual expenses are \$1,183,887.69. The budgeted year to date net income is \$48,212.00. Year to date actual net income is \$309,113.18.</p> <p>For Fund 2, the year to date revenue budget is \$151,315.00. Year to date actual revenue is \$22,022.59. The year to date expense budget is \$151,315.00. The actual expenses are \$34,394.10.</p> <p>As of 12/31/2011, Lighthouse has \$167,273.98 in the savings account.</p>						
<b>Vote</b>	5	Yea	5	Nay	0	Abstain	N/A
<b>Decision</b>	Bills and financials approved for December 2011						

### Enrollment Update

<b>Subject</b>	Enrollment Update: Information						
<b>Motion</b>	N/A						
<b>Made by</b>	N/A			<b>Seconded by</b>	N/A		
<b>Discussion</b>	Enrollment is currently at 140 students. Abdiweli reported that three more students were registering today.						
<b>Vote</b>	N/A	Yea	N/A	Nay	N/A	Abstain	N/A
<b>Decision</b>	N/A						

### New Business

**Board Election Results**

<b>Subject</b>	Board Election Results						
<b>Motion</b>	Motion to approve board election results						
<b>Made by</b>	Abe	<b>Seconded by</b>			Teresa		
<b>Discussion</b>	<p>Three positions on the board were open during the election. Vote results are as follows:</p> <p><u>Teacher Position</u></p> <p>Abraham Gadalla: 21 votes Kelly Rhodes: 10 votes</p> <p><u>Community Member</u></p> <p>Bashir Jama: 11 votes Abdulkader Abdullah: 18 votes</p> <p><u>Parent Member</u></p> <p>Kona Naima: 10 votes Zakiyyah islam: 20 votes Abdisalam: 2 votes</p> <p>Farhan Hussein and Ahmed Elmi verified the votes on 1-30-2012. Abraham Gadalla received the teacher position, Abdulkader Abdullah received the community member, and Zakiyyah Islam received the parent member position. Staring next board members, the new members will vote.</p>						
<b>Vote</b>	5	<b>Yea</b>	5	<b>Nay</b>	0	<b>Abstain</b>	N/A
<b>Decision</b>	Approval of board member results						

**Allowance of New Board Members to Vote Immediately**

<b>Subject</b>	Allowance of new board members to vote immediately						
<b>Motion</b>	Allowance of new board members to vote immediately.						
<b>Made by</b>	Mohamed	<b>Seconded by</b>			Abdiweli		
<b>Discussion</b>	Ahmed Elmi's position as the board chair expires on 1-31-2012. In order to allow for new members to vote on the board effectively immediately.						
<b>Vote</b>	5	<b>Yea</b>	5	<b>Nay</b>	0	<b>Abstain</b>	N/A
<b>Decision</b>	Allowance of new board members to vote immediately						

**Officer Elections**

<b>Subject</b>	Election of board chair						
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Motion	Election of Abdulkader Abdullah as the board chair						
Made by	Abe			Seconded by	Mohamed		
Discussion	Ahmed Elmi's position as the board chair expires on 1-31-2012. Abdulkader Abdullah was part of the founding member of Lighthouse's board. He was a consultant from 2005-2006. Currently, he is principal at a K-12 elementary school in Rochester.						
Vote	5	Yea	5	Nay	0	Abstain	N/A
Decision	Election of Abdulkader Abdullah as the board chair						

### School Buses

Subject	School Buses						
Motion	Approval of lease to buy expense for three buses						
Made by	Abe			Seconded by	Abdiweli		
Discussion	<p>Currently, the school is in possession of one bus. The bus is used on one bus route as well as for field trips and daily trips to the YMCA for students. In order to save money on the leasing of buses, Farhan has looked into the purchase of additional buses. He is proposing the additional purchase of three buses will allow the school to be completely independent of all leasing contracts and private companies.</p> <p>A brand new bus is at least \$81,000. The lease, assuming 11,000 miles per year, costs \$12,000 per year. Abdulkader Abdullah shared his personal experience of using four buses at his school in Rochester to transport his own students as well receive payment from another school districts. He recommends leasing before purchasing a secondhand bus until there is available money. Further investigation to lease to own.</p> <p>Leasing three buses will require three drivers. Possible contracts with other schools can be negotiated to help with the payment of drivers. Abdiweli talked to bus companies about a fee to park the buses during the winter.</p> <p>* Keilen Curtis recommended a committee be formed to develop a "Safety Plan" of responsibility should a bus driver become sick or a bus breaks down.</p>						
Vote	5	Yea	5	Nay	N/A	Abstain	N/A
Decision	Approval of lease to buy expense for three buses						

### Accreditation

Subject	Accreditation: Informational						
Motion	N/A						
Made by	N/A			Seconded by	N/A		
Discussion	On January 4 <sup>th</sup> , Trudy sent the report into Advanced Education requesting the beginning of the accreditation process. Tschetter will come to Lighthouse Academy						

	at 1:00 PM on Tuesday, January 21 <sup>st</sup> . Trudy will be in further contact to see what the expectations are.						
Vote	N/A	Yea	N/A	Nay	N/A	Abstain	N/A
Decision	N/A						

### Grade Expansions

<b>Subject</b>	Grade Expansion						
<b>Motion</b>	Approval of grade expansion						
<b>Made by</b>	Abe			<b>Seconded by</b>	Abdiweli		
<b>Discussion</b>	Farhan has been in communication with the authorizer. All paperwork is due by March 1 <sup>st</sup> 2012 to Minnesota Department of Education. Lighthouse Academy meets all criteria to expand. Farhan is working to put together all paperwork to submit the proposal to the state to expand Lighthouse Academy charter school from Kindergarten through Grade 12. Que Computers went out of business, and Farhan is in further communication about using the space. Grade expansion would assist in school enrollment.						
Vote	5	Yea	5	Nay	0	Abstain	N/A
Decision	Approval of grade expansion						

### Building Usage on the Weekends

<b>Subject</b>	Building Usage						
<b>Motion</b>	Approval of contract until next board meeting						
<b>Made by</b>	Abe			<b>Seconded by</b>	Mohamed		
<b>Discussion</b>	Currently, a school policy exists that allows application from any outside group for use of the school building during non-school hours. Hassan Jama is the Executive Director of the Abubakar As-Saddique Islamic Centre currently representing his organization. They use the school building on Saturdays and Sundays. Currently, they have a contract that goes through February 12, 2012. They are applying for an expansion of the contract. \$1,000 per month rent would be paid for the use of the school building is suggested by a board subcommittee.						
Vote	5	Yea	5	Nay	0	Abstain	N/A
Decision	Approval of contract until next board meeting						

### Adjournment of Meeting

<b>Subject</b>	Adjournment of Meeting at 5:40 p.m.						
<b>Motion</b>	Adjournment						
<b>Made by</b>	Abe			<b>Seconded by</b>	Teresa		
<b>Discussion</b>	Adjournment of board meeting at 5:40 p.m.						
Vote	5	Yea	5	Nay	0	Abstain	N/A
Decision	Adjournment of board meeting at 5:40 p.m.						

**The meeting was adjourned at 5:40 PM by Ahmed Elmi, the board chair.**